

HIGHLAND NHS BOARD  
 MEETING OF HIGHLAND HEALTH & SOCIAL CARE COMMITTEE

Wednesday 5th March 2025, at 1pm  
Virtual Meeting Format (Microsoft Teams)

- All cameras should be turned on
- Use raise hand facility to discuss items – please do not use MS Teams chat

Distribution: 26 February 2025

AGENDA

Time		Standing Items	Paper
13.00-13.05	<b>1.1</b>	<b>Welcome and Apologies</b>	
	<b>1.2</b>	<b>Declarations of Interest</b> Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
	<b>1.3</b>	<b>Assurance Report from 15 January 2025, Action Plan and Workplan</b> The Committee is asked to <b>approve</b> the minutes of meeting of 15 January 2025 and <b>note</b> the action plan and workplan.	pp.1-8 +Excel
	<b>1.4</b>	<b>Matters Arising</b>	
	<b>2.</b>	<b>Finance</b>	
13.05-13.40	<b>2.1</b>	<b>Year to date Financial Position at Month 9 &amp; the remainder of the 2024/25 financial year</b> Report by Deputy Director of Finance	pp.9-28
		The Committee is asked to <b>discuss</b> and <b>note</b> the Highland HSCP financial position at month 9 and associated mitigating actions and <b>accept</b> limited assurance.	
	<b>3.</b>	<b>Performance and Service Delivery</b>	
13.40-13.55	<b>3.1</b>	<b>Self-Directed Support Assurance Report</b> Report by Head of Service ASC	pp.29-39
		The Committee is asked to <b>note</b> the report and <b>accept</b> moderate assurance that purposeful work is being undertaken to ensure compliance with Self-Directed Support legislation and policy.	
13.55-14.10	<b>3.2</b>	<b>Carers Strategy Update</b> Report by Chief Officer	pp.40-60
		The Committee is asked to <b>note</b> the update the report and <b>accept</b> moderate assurance that the strategy is complete, and that there is a requirement for it to have further socialisation and feedback from stakeholders in the HHSCP and with community stakeholders.	
14.10-14.25	<b>3.3</b>	<b>DPH Annual Report and Service Planning Update</b> Report by Director of Public Health	pp.61-75
		The Committee is asked to <b>note</b> the update and accept substantial assurance that the requirement for the publication of the report has been met.	
14.25-14.35	<b>Comfort Break</b>		
14.35-14.50	<b>3.5</b>	<b>IPQR for HHSCP</b> Report by Interim Head of Strategy & Transformation	pp.76-98
		The Committee is asked to <b>note</b> the report and <b>accept</b> limited assurance.	
14.50-15.05	<b>3.6</b>	<b>Chief Officer's Report</b> Report by Chief Officer	pp.105-109

		The Committee is asked to <b>consider</b> the report, and identify any matters that require further assurance or escalation to NHS Highland Board.	
	<b>4.</b>	<b>Committee Function and Administration</b>	
15.05-15.20	<b>4.1</b>	<b>Care Governance Final Report</b>	pp.103-104
		Report by Deputy Medical Director	
		The Committee is asked to <b>note</b> the report and take substantial assurance.	
15.35-15.45	<b>4.2</b>	<b>Committee Workplan 2025-26</b>	Excel Sheet
		Excel Spreadsheet	
		The Committee is asked to <b>agree</b> and discuss the workplan.	
15.35-15.45	<b>4.3</b>	<b>Committee Annual Report 2024-25</b>	pp.99-102
		Report by Chair	
		The Committee is asked to <b>discuss</b> and <b>agree</b> the report	
	<b>5.</b>	<b>Any Other Competent Business</b>	
		<b>Date &amp; Time of Next Meeting</b>	
		Wednesday <b>7 May 2025</b> at <b>1pm</b> via Microsoft Teams.	
15.45		<b>Close of meeting</b>	

**Members of the Highland Health and Social Care Committee**

Gerry O'Brien (Chair)	Kaye Oliver (Staffside representative)
Philip Macrae (Vice Chair)	Mhairi Wylie (Third Sector Representative)
Ann Clark (Non-Exec, Board VC)	Neil Wright (Lead Doctor)
Muriel Cockburn (Non-Exec & Highland Councillor)	Catriona Sinclair (Area Clinical Forum)
Joanne McCoy (Non-Exec)	Kara McNaught (Area Clinical Forum)
Pamela Stott (Chief Officer)	Tim Allison (Director of Public Health)
Simon Steer (Director of Adult Social Care)	Fiona Malcolm (Highland Council Executive Chief Officer for Health and Social Care)
Elaine Ward (Finance Lead)	Fiona Duncan (Highland Council Chief Social Work Officer)
Claire Copeland (Medical Lead)	Position vacant (2 <sup>nd</sup> Staffside representative)
Julie Gilmore (Nurse Lead)	Position vacant (Public/Patient representative)
Cllr, Christopher Birt (Highland Council)	Position vacant (2 <sup>nd</sup> Public/Patient representative)
Cllr, David Fraser (Highland Council)	Position vacant (Carer Representative)
Cllr, Ron Gunn (Highland Council)	