

**NHS HIGHLAND
 MEETING OF FINANCE, RESOURCES AND
 PERFORMANCE COMMITTEE**

14 June 2024 at 9.30am to 11.30am
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on.**
- **Use raise hand facility to discuss items – do not use MS Teams chat.**

Distribution: Thursday 6 June 2024

AGENDA

Time	1.	Standing Items	Paper
9.30 am	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
9.35 am	1.3	Minute of Previous meeting held on Friday, 03 May 2024, Rolling Action Plan and Committee Work Plan 2024/2025 The Committee is asked to Approve the Minute, Rolling Action Plan and Committee Work Plan 2024/25.	PP.1-12
9.40 am	2.	NHS Highland End of Year Financial Position 2023/24 Report (Month 12) and Value and Efficiency Update Report by Heledd Cooper, Director of Finance The Committee is asked to Consider the circulated report and take Moderate assurance.	PP.122-140
	3.	Adult Social Care – Proposed Risk Profile Report by Heledd Cooper, Director of Finance The Committee is asked to Consider the circulated report and take Substantial assurance.	PP.141-144
10.30 am	4.	Best Value Framework Report by Bryan McKellar, Whole Systems Transformation Manager on behalf of Heledd Cooper, Director of Finance The Committee is asked to Note the report content and take Substantial assurance.	PP.13-115

10.45 am	5.	Planned Care Submission	
		Report by Lorraine Cowie, Head of Strategy and Transformation on behalf of Katherine Sutton, Chief Officer (Acute)	PP.145-153
		The Committee is asked to Note the trajectories and targets have been accepted by Scottish Government through the planned care submission and through the additional monies allocated and take Moderate assurance. Further progress will be reported through the IPQR from July 2024.	
11.05 am	6.	Environment and Sustainability Update	
		Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning	PP.116-121
		The Committee is asked to Note the reported progress of the development of NHS Highlands Environmental and Sustainability Strategy and associated projects and take Moderate assurance.	
11.20 am	7.	Any Other Competent Business	
	7.1	Annual Delivery Plan 2023/24 – Quarter 4 Return	
11.25 am	8.	Remaining Meeting Schedule for 2024	
		5 July 9 August 6 September 11 October 1 November 13 December	
	9.	Date of Next Meeting	
		Friday 5 July 2024 at 9.30am	
11.30 am		Close of meeting	

Committee Membership

Non-Executive Members (5x)	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Ann Clark
	Member	Gerry O'Brien
	Member	Garett Corner
Chief Executive		Fiona Davies
Deputy Chief Executive		David Park
Director of Finance	Lead Officer	Heledd Cooper
Board Medical Director		Dr Boyd Peters
Director of Public Health		Tim Allison
Board Nurse Director		Louise Bussell
Director of Estates, Facilities and Capital Planning		Richard MacDonald
In attendance (Routinely Invited)	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Evan Beswick
	Chief Officer, North Highland	Pamela Cremin
	Head of Strategy and Transformation	Lorraine Cowie
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Ruth Daly