

**HIGHLAND NHS BOARD
 MEETING OF BOARD**

Tuesday 26 November 2024 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- **All Board Member cameras should be turned on**
- **Use raise hand facility to discuss items – do not use MS Teams chat**

Distribution 19 November 2024

DRAFT AGENDA

Time	1.	Standing Items	
09:30	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09:35	1.3	Minute of Previous meeting of 24 September 2024 and Action Plan The Board is asked to approve the minutes of meeting of 24 September 2024 and note the action plan.	PP. 1-11 Excel Sheet
09:40	1.4	Matters Arising <ul style="list-style-type: none"> • Board and Committee meetings timetable 2025-26 and 2026-27. 	
09:45	2.	Chief Executive's Report Report by Fiona Davies, Chief Executive	To follow
10:00	3	Governance and other Committee Assurance Reports Escalation of issues by Chairs of Governance Committees	
	a)	Finance, Resources and Performance Committee approved minute of 11 October 2024 and draft minute of 1 November 2024	PP.12-24
	b)	Staff Governance Committee draft minute of 5 November 2024	PP.25-33
	c)	Highland Health & Social Care Committee draft minute of 6 November 2024	PP.34-42
	d)	Clinical Governance Committee draft minute of 7 November 2024	To Follow
	e)	Area Clinical Forum draft minute of 31 October 2024	PP.43-49
	f)	Argyll and Bute Integrations Joint Board 25 September 2024	PP.50-56
		The Board is asked to: (a) Confirm adequate assurance has been provided from Board governance committees, and (b) Note the Minutes and agreed actions from Area Clinical Forum and Argyll and Bute Integration Joint Board.	

PERFORMANCE AND ASSURANCE

10:30	4.	Integrated Performance and Quality Report Report by David Park, Deputy Chief Executive Assurance Level Proposed – Limited The Board is asked to: <ul style="list-style-type: none"> To note limited assurance and the continued and sustained pressures facing both NHS and commissioned care services. To consider the level of performance across the system. 	PP.57-96
11:00	5.	Finance Assurance Report – Month 6 Position Report by Heledd Cooper, Director of Finance Assurance Level Proposed – Limited The Board is asked to Examine and Consider the implications of the report and take limited assurance .	PP.97-120
11:30		Comfort Break	
11:45	6.	Annual Delivery Plan Six Monthly Progress Update Report by Bryan McKellar on behalf of David Park, Deputy Chief Executive Assurance Level Proposed – Moderate The Board is asked to Note the content of the report and take moderate assurance .	PP.121-131
12:15	7.	Highland Child Poverty Action Plan 2023 - 2024 Report by Lynda Thomson on behalf of Tim Allison, Director of Public Health and Policy Assurance Level Proposed – Moderate The Board is asked to approve the Highland Child Poverty Action Plan 2023-24 for submission to Scottish Government. For information purposes, the Argyll and Bute Child Poverty Action Plan 2023-24 can be accessed here: 2023-2024 Argyll and Bute Child Poverty Action Plan Review (scot.nhs.uk)	PP.132-190
12:45		LUNCH BREAK	
13:15	8.	Public Bodies (Joint Working) (S) Act 2014 – Annual Performance Reports	
	8(a)	Highland Health and Social Care Partnership Pamela Cremin, Chief Officer, Highland HSCP The Board is asked to take assurance and note the HSCP Annual Performance Report 2023-24 agreed by the Highland Health and Social Care Committee and the Joint Monitoring Committee in September 2024. The circulated documents include updates made following discussions at the Joint Monitoring Committee meeting.	PP.191-268

	8(b)	Argyll & Bute Health & Social Care Partnership Evan Beswick, Chief Officer, Argyll and Bute HSCP	PP.269-332
		The Board is asked to take assurance and note the HSCP Annual Performance Report 2023-24 agreed by the IJB in September 2024.	
		<u>CORPORATE GOVERNANCE</u>	
13:45	9.	Corporate Risk Register Report by Dr Boyd Peters, Medical Director	PP.333-349
		Assurance Level Proposed – Substantial The circulated report provides the Board with an overview extract from the NHS Highland Board risk register, awareness of risks that are being considered for closure and/or additional risks to be added. The Board is invited to take substantial assurance on compliance with legislation, policy and Board objectives.	
14:00	10.	Q2 Whistleblowing Report Report by Gareth Adkins, Director of People & Culture	PP.350-356
		Assurance Level Proposed – Moderate The Board is asked to take Moderate Assurance and take confidence of compliance with legislation, policy and Board objectives noting challenges with timescales due to the complexity of cases and investigations.	
14:15	11.	Appointment of Board Vice Chair Report by Ruth Daly, Board Secretary, on behalf of Sarah Compton-Bishop, Board Chair	PP.357-358
		Following receipt of confirmation of suitability from Scottish Government, the Board is now invited to agree the appointment of Gerry O'Brien to the position of Board Vice Chair, with effect from 1 April 2025 until 31 December 2028.	
14:20	12.	Changes to Committee Chair Positions Report by Ruth Daly, Board Secretary, on behalf of Sarah Compton-Bishop, Board Chair	PP.359-365
		The Board is asked to appoint: <ul style="list-style-type: none"> • Emily Austin as Audit Committee Chair and Counter Fraud Champion with effect from 1 January 2025, and • Karen Leach as Clinical Governance Chair with effect from 10 January 2025. 	
	13.	Any other Competent Business	
		Date & Time of Next Meeting 28 January 2025 at 9.30am	
14:25		Close of meeting	