

**NHS HIGHLAND
MEETING OF FINANCE, RESOURCES AND
PERFORMANCE COMMITTEE**

1 November 2024 at 9.30 am to 11.30 am
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on.**
- **Use raise hand facility to discuss items – do not use MS Teams chat.**

Distribution: Thursday 24 October 2024

AGENDA

Time	1.	Standing Items	Paper
9.30 am	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
9.35 am	1.3	Minute of Previous meeting held on Friday, 11 October 2024, Rolling Action Plan and Committee Work Plan 2024/2025 The Committee is asked to Approve the Minute, Rolling Action Plan and Committee Work Plan 2024/25.	PP. 1 - 8
9.40 am	2.	NHS Highland Financial Position 2024/25 Report (Month 06) and Value and Efficiency Update Report by Elaine Ward, Deputy Director of Finance on behalf of Heledd Cooper, Director of Finance The Committee is asked to consider the report content and take limited assurance.	PP. 86 - 113
10.00 am	3.	Financial Escalation Self-assessment Report by Heledd Cooper, Director of Finance The Committee is asked to agree the current self-assessment and concur with Scottish Governments current assessment of level three escalation for finance.	PP. 9 - 61
10.10 am	4.	Meridian Progress Update Verbal update by David Park, Deputy Chief Executive The Committee is asked to note the verbal update.	Verbal
10.15 am	5.	Capital Asset Management Updates Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning The Committee is asked to note the content of the report and take moderate assurance.	PP. 62 - 70

10.25 am	6.	Strategy and Integrated Performance Report (Incl. Deep Dive) Report by Bryan McKellar on behalf of David Park, Deputy Chief Executive	PP.129-154
		The Committee is asked to Note the continued and sustained pressures facing both NHS and Commissioned Care, Consider the level of performance across the system and take Limited assurance.	
10.40 am	7.	Risk Register – Level 1 Risks Report by Bryan McKellar on behalf of Dr Boyd Peters, Medical Director	PP.155-163
		The Committee is asked to Consider the circulated report content and take Substantial assurance.	
10.50 am	8.	Winter Preparedness Checklist Report by Pamela Stott, Chief Officer Highland Social Care Partnership	PP. 114 - 118
		The Committee is asked to note the content of the report and take moderate assurance.	
10.55 am	9.	Procurement Annual Report Report by Becky Myles, Head of Procurement on behalf of Heledd Cooper, Director of Finance	PP. 71 - 85
		The Committee is asked to take substantial assurance and note the content of the report provides confidence of compliance with legislation, policy and Board Objectives.	
11.05 am	10.	Digital Health and Care Strategy Update	
		<i>Item has been postponed and will come to the December meeting.</i>	
11.15 am	11.	Annual Delivery Plan quarterly update Report by Bryan McKellar, Whole System Transformation Manager	PP. 119 - 128
		The Committee is asked to note the content of the report and take moderate assurance.	
11.25 am	12.	Any Other Competent Business National Treatment Centre Highland: Post Occupancy Evaluation Report Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning	PP.164-455
	13.	Remaining Meeting Schedule for 2024	
		13 December	
	14.	Date of Next Meeting	
		Friday 13 December 2024 at 9.30 am	
11.30 am		Close of meeting	

Committee Membership

Non-Executive Members (5x)	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Steve Walsh
	Member	Gerry O'Brien
	Member	Garett Corner
Chief Executive		Fiona Davies
Deputy Chief Executive		David Park
Director of Finance	Lead Officer	Heledd Cooper
Board Medical Director		Dr Boyd Peters
Director of Public Health		Tim Allison
Board Nurse Director		Louise Bussell
Director of Estates, Facilities and Capital Planning		Richard MacDonald
In attendance (Routinely Invited)	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Evan Beswick
	Chief Officer, North Highland	Pamela Cremin
	Head of Strategy and Transformation	Lorraine Cowie
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Ruth Daly