

**NHS HIGHLAND  
 MEETING OF FINANCE, RESOURCES AND  
 PERFORMANCE COMMITTEE**

**11 October 2024 at 9.30 am to 11.30 am**  
**Virtual Meeting Format (Microsoft Teams)**

- **All cameras should be turned on.**
- **Use raise hand facility to discuss items – do not use MS Teams chat.**

Distribution: Thursday 3 October 2024

**AGENDA**

Time		Standing Items	Paper
9.30 am	1.1	<b>Welcome and Apologies</b>	
	1.2	<b>Declarations of Interest</b> Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
9.35 am	1.3	<b>Minute of Previous meeting held on 6 September 2024, Rolling Action Plan and Committee Work Plan 2024/2025 (attached)</b>  The Committee is asked to <b>Approve</b> the Minute, Rolling Action Plan and Committee Work Plan 2024/25.	PP.1-9
9.40 am	2.	<b>NHS Highland Financial Position 2024/25 Report (Month 05) and Value and Efficiency Update</b>  <b>Report by Elaine Ward, Deputy Director of Finance on behalf of Heledd Cooper, Director of Finance</b>  The Committee is asked to <b>Consider</b> the report content and take Limited assurance.	PP.10-31
10.30 am	3.	<b>Planned Care Trajectories and ADP Targets</b>  <b>Presentation by Katherine Sutton, Chief Officer, Acute and Sammy Clark, Performance Manager</b>  The Committee is asked to <b>Note</b> the refreshed planned care trajectories and to understand the performance levels at a specialty level with regards to core funding and additional waiting list monies.	PP.60-65
10.45 am	4.	<b>Highland U&amp;USC Plan and SG Winter Planning Guidance</b>  <b>Report by Bryan McKellar, Whole System Transformation Manager on behalf of Pamela Stott, Chief Officer, HHSCP</b>	PP.50-59

		The Committee is asked to <b>Note</b> the SG winter planning guidance issued, the areas where further work needs to take place to ensure we are working to the checklist and take <b>Moderate</b> assurance.	
11.10 am	<b>5.</b>	<b>Environment and Sustainability Strategy Update</b>	
		<b>Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning (attached)</b>	PP.32-40
		The Committee is asked to <b>Note</b> the progress on development of NHS highlands Environmental and Sustainability Strategy and associated projects and take <b>Moderate</b> assurance.	
10.10 am	<b>6.</b>	<b>Capital Asset Management Update</b>	
		<b>Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning (attached)</b>	PP.41-49
		The Committee is asked to <b>Note</b> the update on allocation of and delivery of the Capital Formula Spend delivered through the NHS Highland Asset Management Group and take <b>Moderate</b> assurance.	
11.20 am	<b>7.</b>	<b>Any Other Competent Business</b>	
11.25 am	<b>8</b>	<b>Remaining Meeting Schedule for 2024</b>	
		1 November 13 December	
	<b>9.</b>	<b>Date of Next Meeting</b>	
		Friday 1 November 2024 at 9.30 am	
11.30 am		<b>Close of meeting</b>	

<b>Non-Executive Members (5x)</b>	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Steve Walsh
	Member	Gerry O'Brien
	Member	Garett Corner
<b>Chief Executive</b>		Fiona Davies
<b>Deputy Chief Executive</b>		David Park
<b>Director of Finance</b>	Lead Officer	Heledd Cooper
<b>Board Medical Director</b>		Dr Boyd Peters
<b>Director of Public Health</b>		Tim Allison
<b>Board Nurse Director</b>		Louise Bussell
<b>Director of Estates, Facilities and Capital Planning</b>		Richard MacDonald
<b>In attendance (Routinely Invited)</b>	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Evan Beswick
	Chief Officer, North Highland	Pamela Cremin
	Head of Strategy and Transformation	Lorraine Cowie
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Ruth Daly

### **Committee Membership**