**TRAINING FOR THOSE WORKING IN THE HIGHLAND COUNCIL AREA ONLY.**

**STAFF WORKING IN ARGYLL AND BUTE, SHOULD REFER TO THAT COUNCIL’S WEBSITE.**

**Highland Adult Protection Training Booking Form**

***(Please Complete all sections)***

**Your Details**

|  |  |
| --- | --- |
| **NAME:** |  |
| **YOUR EMAIL THAT IS RECORDED ON TURAS** (Must be registered on [TURAS )](https://turasdashboard.nes.nhs.scot/) |  |
| **JOB ROLE:** |  |
| **EMPLOYER DETAILS:** |  |
| **LOCALITY:** |  |
| **DIRECT LINE MANAGER:** |  |
| **DIRECT LINE MANAGER CONTACT DETAILS** (email and contact number) |  |

Please see [TURAS](https://turasdashboard.nes.nhs.scot/)  for available dates for training and insert below your preferred date(s).

*(It would be advisable to give more than one suitable date as courses can book up quickly)*

|  |  |
| --- | --- |
| **Course Level:** |  |
| **Course Dates Requested** |  |

* *Please note we require, when practically possible, to be made aware that you are unable to attend the training course; failure to let us know will result in us contacting your line manager, unfortunately this is due to the high number of no shows at training.*
* *Adult Protection Training is mandatory training for various job roles and spaces are limited therefore we require to have all spaces filled to ensure we are meeting the demand – no shows impact our ability to reallocate the space to others.*
* *Confirmation of your booking will come via TURAS.*
* ***Please send all booking form requests to*** [***nhshighland.asptraining@nhs.scot***](mailto:nhshighland.asptraining@nhs.scot) ***as an attachment to an email.***