



NHS Highland Integrated Staff Bank

Bank Workers Application to Opt in to Weekly Pay

Name:

Bank Pay Number(s):

Band(s):

I have read the Frequently Asked Questions and understand that:

1. Opting into the weekly pay must be completed by 5pm on Friday 21st March.
2. You can remain receiving your bank hours paid on a monthly basis, you do not have to complete the application to move.
3. Owing to the resources required from Payroll, a change back to monthly pay cannot be accommodated, therefore please be confident in committing to the full period. Opting out of weekly pay will be accepted in March of each year.
4. You understand the pay schedule and when your shifts will be processed for pay.
5. Completed applications to be returned by email to kayleigh.mccrory@nhs.scot