NHS
Highland
na Gàidhealtachd

HIGHLAND NHS BOARD
MEETING OF HIGLAND HEALTH & SOCIAL CARE COMMITTEE

Wednesday 15th January 2025, at 1pm
Virtual Meeting Format (Microsoft Teams)

- ▪ **All cameras should be turned on**
- ▪ **Use raise hand facility to discuss items – please do not use MS Teams chat**

Distribution: 7 January 2025

AGENDA

Time	1.	Standing Items	Paper
13.00-13.05	**1.1**	**Welcome and Apologies**	
	1.2	**Declarations of Interest** Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
	1.3	**Assurance Report from 6 November 2024, Action Plan and Workplan** The Committee is asked to **approve** the minutes of meeting of 6 November 2024 and **note** the action plan and workplan.	pp.1-9
	1.4	**Matters Arising**	
	2.	**Finance**	
13.05-13.40	**2.1**	**Year to date Financial Position at Month 8 & the remainder of the 2024/25 financial year**	pp.10-28
		Report by Deputy Director of Finance	
		The Committee is asked to **discuss** and **note** the Highland HSCP financial position at month 8 and associated mitigating actions and **accept** limited assurance.	
	3.	**Performance and Service Delivery**	
13.40-13.55	**3.1**	**Engagement Framework Assurance Report**	pp.29-51
		Report by Head of Communications and Engagement	
		The Committee is asked to **note** the report and **accept** moderate assurance.	
13.55-14.10	**3.2**	**Children and Young People Services Mid-Year Report**	pp.52-89
		Report by Chair of Integrated Children's Services Planning Board	
		The Committee is asked to **note** the update.	
14.10-14.25	**3.3**	**Joint Strategy Implementation Update**	pp.90-97
		Report by Chief Officer	
14.25-14.40	**3.4**	**Community Services Risk Register**	pp.98-102
		Report by Chief Officer	
		The Committee is asked to **note** the report and **accept** moderate assurance.	
14.40-14.50		**Comfort Break**	
14.50-15.05	**3.5**	**IPQR for HHSCP**	pp.113-138
		Report by Head of Strategy & Transformation	
		The Committee is asked to **note** the report and **accept** limited assurance.	
15.05-15.20	**3.6**	**Chief Officer's Report**	pp.102-105
		Report by Chief Officer	
		The Committee is asked to **consider** the report, and identify any matters that require further assurance or escalation to NHS Highland Board.	

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	4.	**Committee Function and Administration**	
15.20-15.35	**4.1**	**Care Governance Final Report**	
		Report by Deputy Medical Director	
		Item deferred until next meeting.	
15.35-15.45	**4.2**	**Annual Review of Terms of Reference**	pp.106-112
		Report by the Board Secretary	
		The Committee is asked to • **Note** the report and • **Accept** substantial assurance, and to • **Confirm** the existing Terms of Reference for onward agreement by the Audit Committee and approval at the Board in March 2025.	
	5.	**Any Other Competent Business**	
		Date & Time of Next Meeting	
		Wednesday **5 March 2024** at **1pm** via Microsoft Teams.	
15.45		**Close of meeting**	

Members of the Highland Health and Social Care Committee

Gerry O'Brien (Chair)
Philip Macrae (Vice Chair)
Ann Clark (Non-Exec, Board VC)
Muriel Cockburn (Non-Exec & Highland Councillor)
Joanne McCoy (Non-Exec)
Pamela Stott (Chief Officer)
Simon Steer (Director of Adult Social Care)
Elaine Ward (Finance Lead)
Claire Copeland (Medical Lead)
Julie Gilmore (Nurse Lead)
Cllr, Christopher Birt (Highland Council)
Cllr, David Fraser (Highland Council)
Cllr, Ron Gunn (Highland Council)

Kaye Oliver (Staffside representative)
Position vacant (2nd Staffside representative)
Diane Van Ruitenbeek (Public/Patient representative)
Position vacant (2nd Public/Patient representative)
Position vacant (Carer Representative)
Mhairi Wylie (Third Sector Representative)
Neil Wright (Lead Doctor)
Catriona Sinclair (Area Clinical Forum)
Kara McNaught (Area Clinical Forum)
Tim Allison (Director of Public Health)
Fiona Malcolm (Highland Council Executive Chief Officer for Health and Social Care)
Fiona Duncan (Highland Council Chief Social Work Officer)