


<p>NHS Highland</p>	
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Meeting: NHS Highland Board

Meeting date: 24 September 2024

Title: Board and Committee meetings dates 2025-26

Responsible Executive/Non-Executive: Sarah Compton Bishop, Board Chair

Report Author: Ruth Daly, Board Secretary

1 Purpose

This is presented to the Board for:

- Decision

This report relates to a:

- Local policy

This aligns to the following NHSScotland quality ambition(s):

- Effective

This report relates to the following Strategic Outcome(s)

Start Well		Thrive Well		Stay Well		Anchor Well	
Grow Well		Listen Well		Nurture Well		Plan Well	X
Care Well		Live Well		Respond Well	X	Treat Well	
Journey Well		Age Well		End Well		Value Well	
Perform well	X	Progress well	X				

2 Report summary

2.1 Situation

The purpose of this report is to recommend approval of a timetable of Board and Committee meetings for 2025-26.

2.2 Background

Boards are expected to create a coordinated timetable for Board meetings, seminars, and Committee meetings. This programme should ensure a coordinated approach to permit the appropriate level of scrutiny can be delivered, and decisions taken in a logical sequence.

2.3 Assessment

The Board has previously agreed a timetable of Board and Committee meetings based on calendar years. It is proposed that this format should change to cover a financial year to enable better oversight of full-year performance reporting. Therefore, Appendix 1 to

this report shows in red the January 20 March dates within the 2024-25 financial year, as well as dates proposed for financial years 2025-26 and 2026-27.

The proposed dates for 2025-26 have been agreed with Governance Committees throughout the September 2024 cycle of meeting apart from those for the Remuneration Committee given its next meeting takes place in November 2024. Agreement from the Chair, members and Lead Executive have nonetheless been received for the proposed Remuneration Committee meeting dates for 2025-26.

2.4 Proposed level of Assurance

This report proposes the following level of assurance:

Substantial	x	Moderate	
Limited		None	

3 Impact Analysis

3.1 Quality/ Patient Care

3.2 Workforce

3.3 Financial

The provision of robust governance arrangements is key to NHS Highland delivering on its key objectives and to improving workforce, clinical and financial governance.

3.4 Risk Assessment/Management

A risk assessment has not been carried out for this paper.

3.5 Data Protection

N/A

3.6 Equality and Diversity, including health inequalities

There are no equality or diversity implications arising from this paper.

3.7 Other impacts

No other impacts

3.8 Communication, involvement, engagement and consultation

The proposals in the recommendation have been discussed and agreed with Governance Committees.

3.9 Route to the Meeting

The subject of this report has been shared with the relevant Non-Executive Board members.

4 Recommendation

The Board is asked to:

- (a) take substantial assurance from the report,
- (b) **agree** the timetable of Board and Committee meetings for the remainder of 2024-25, 2025-26 and 2026-27.

4.1 List of appendices

The following appendix is included with this report:

- Appendix 1 Proposed Board and Committee meetings dates 2025-26 and 2026-27.

**NHS Highland Board and Committee dates
2024-25, 2025-26 and 2026-27**

Red text indicates meetings falling within the 2024-25 financial year.

NHS HIGHLAND BOARD – Tuesdays at 9.30am

Meeting dates 2025-26	Meetings dates 2026-27
<i>28 January 2025</i>	
<i>25 March 2025</i>	
27 May 2025	26 May 2026
24 June 2025 (annual accounts)	23 June 2026 (annual accounts)
29 July 2025	28 July 2026
30 September 2025	29 September 2026
25 November 2025	24 November 2026
27th January 2026	26 January 2027
31 March 2026	30 March 2027

NHS HIGHLAND BOARD DEVELOPMENT/BRIEFING SESSIONS - Tuesdays at 1pm

Meeting dates 2025-26	Meetings dates 2026-27
<i>21 January 2025</i>	
<i>25 February 2025</i>	
<i>18 March 2025</i>	
29th April 2025	28 April 2026
20 May 2025	19 May 2026
22 July 2025	21 July 2026
26 August 2025	25 August 2026
23 September 2025	22 September 2026
28 October 2025	27 October 2026
18 November 2025	17 November 2026
20 January 2026	19 January 2027
24 February 2026	23 February 2027
24 March 2026	23 March 2027

AUDIT COMMITTEE – Tuesdays at 9.00am

Meeting dates 2025-26	Meetings dates 2026-27
<i>11 March 2025</i>	
13 May 2025	12 May 2026
24 June 2025 (annual accounts)	23 June 2026 (annual accounts)
9 September 2025	8 September 2026
9 December 2025	8 December 2026
10 March 2026	9 March 2027

CLINICAL GOVERNANCE COMMITTEE Thursdays at 9.00am

Meeting dates 2025-26	Meetings dates 2026-27
<i>9 January 2025</i>	
<i>6 March 2025</i>	
1 May 2025	7 May 2026
3 July 2025	2 July 2026
4 September 2025	3 September 2026
6 November 2025	5 November 2026
8 January 2026	7 January 2027
5 March 2026	4 March 2027

STAFF GOVERNANCE COMMITTEE – Tuesdays at 10 am

Meeting dates 2025-26	Meetings dates 2026-27
<i>14 January 2025</i>	
<i>4 March 2025</i>	
6 May 2025	5 May 2026
1 July 2025	7 July 2026
2 September 2025	1 September 2026
4 November 2025	3 November 2026
13 January 2026	12 January 2027
3 March 2026	2 March 2027

FINANCE, RESOURCES AND PERFORMANCE COMMITTEE – Fridays at 9.30am

Meeting dates 2025-26	Meetings dates 2026-27
<i>10 January 2025</i>	
<i>7 February 2025</i>	
<i>14 March 2025</i>	
4 April 2025	10 April 2026
9 May 2025	8 May 2026
6 June 2025	5 June 2026
11 July 2025	10 July 2026
1 August 2025	7 August 2026
12 September 2025	11 September 2026
3 October 2025	2 October 2026
14 November 2025	13 November 2026
5 December 2025	4 December 2026
9 January 2026	8 January 2027
6 February 2026	5 February 2027
13 March 2026	12 March 2027

REMUNERATION COMMITTEE - Mondays at 10.15am

Meeting dates 2025-26	Meetings dates 2026-27
<i>24 February 2025</i>	
26 May 2025	25 May 2026
14 July 2025	13 July 2026
29 September 2025 (optional)	28 September (optional)
24 November 2025	23 November 2026
23 February 2026	22 February 2027

HIGHLAND HEALTH AND SOCIAL CARE COMMITTEE – Wednesdays at 1pm

Meeting dates 2025-26	Meetings dates 2026-27
<i>15 January 2025</i>	
<i>5 March 2025</i>	
7 May 2025	6 May 2026
2 July 2025	1 July 2026
3 September 2025	2 September 2026
5 November 2025	4 November 2026
14 January 2026	13 January 2027
4 March 2026	3 March 2027

AREA CLINICAL FORUM – Thursdays at 1.30pm

Meeting dates 2025-26	Meetings dates 2026-27
<i>9 January 2025</i>	
<i>13 March 2025</i>	
1 May 2025	7 May 2026
3 July 2025	2 July 2026
4 September 2025	3 September 2026
6 November 2025	5 November 2026
8 January 2026	7 January 2027
5 March 2026	11 March 2027

AREA PARTNERSHIP FORUM – Fridays

Meeting dates 2025-26	Meetings dates 2026-27
<i>14 February 2025</i>	
4 April 2025 – 1pm	27 March 2026
13 June 2025	12 June 2026
15 August 2025	14 August 2026
10 October 2025	9 October 2026
12 December 2025	11 December 2026
13 February 2026	12 February 2027

ENDOWMENT COMMITTEE – Mondays, usually at 9am unless otherwise stated

Meeting dates 2025-26	Meetings dates 2026-27
<i>24 February 2025 2pm</i>	
28 April 2025	27 April 2026
2 June 2025 (annual accounts)	1 June 2026 (annual accounts?)
1 September 2025	31 August 2026
27 October 2025	26 October 2026
2 March 2026	1 March 2027

ENDOWMENT TRUSTEES Tuesdays at 11.30am (prior to NHS Board development sessions)

Meeting dates 2025-26	Meetings dates 2026-27
<i>18 March 2025</i>	
20 May 2025	19 May 2026
24 June 2025 (annual accounts)	23 June 2026 (annual accounts)
23 September 2025	22 September 2026
18 November 2025	17 November 2026
24 March 2026	23 March 2027

